

Personnel & Finance Committees
August 4, 2026
4:30pm

PRESENT: Steve Engberg, Terry McWilliams, Matt Barton, Mayor Steven K. Brimhall, Joe Taylor, Lyle Murray, Drew Schumacher, Will Bensmiller, Shelbi Swinscoe, Bob Griffith

ABSENT:

Review Quotes for a New ADA-Compliant Website

Joe Taylor and Shelbi Swinscoe presented quotes for a new ADA-compliant website. Staff recommended selecting Revize. The proposed cost was \$10,650 for the first year with an ongoing annual cost of \$2,500. Revize also offered a flexible payment option of \$4,130 in the first year and \$4,130 annually for the following five years.

Staff noted the new website would satisfy federal ADA compliance requirements while providing a more user-friendly experience. The City's current website receives approximately 90,000 visits annually but is outdated and frequently experiences issues that require outside contractor assistance.

Committee Action:

The Committee approved the recommendation to contract with Revize for the City's new website and selected the flexible payment option.

Review Quote for Structure for Airport

Joe Taylor presented a quote from JBC Construction in the amount of \$21,320.00 for a structure to house the City's tractor located at the airport. Staff explained the structure would protect the City's investment in the equipment and could also be used to store additional vehicles and equipment during the winter months.

Committee Action:

The Committee approved the proposal and directed staff to move forward with the contractor.

Review Quotes for Roof & Siding at 401 E. Monroe Street

Joe Taylor presented a quote for replacement of the roof and siding at the City-owned property located at 401 E. Monroe Street. Staff informed the Committee that the roof currently leaks in several locations and that the building is primarily being used for storage purposes.

Committee Action:

The Committee approved the proposal from Weiler Builders for \$172,000 to replace the metal roof and siding.

Approve Designated City Employees & Elected Officials to Have Authority Over U.S. Bank Accounts

The Committee reviewed the list of designated city employees and elected officials authorized to have authority over City U.S. Bank accounts.

Committee Action:

The Committee recommended approval of the following individuals:

- Steven K. Brimhall
- Steve Engberg
- Joe Taylor
- Lori Davis
- Carissa Burke

Review New Police Chief Salary

The Committee reviewed a salary survey comparing police chief salaries in neighboring communities and discussed compensation for the City's new Police Chief position.

Committee Action:

The Committee approved establishing the starting salary for the new Police Chief at \$100,000 per year.

Open Forum

Will Bensmiller, Assistant Chief of the Fire Department reported that the new cascade system, that the committee previously approved, has been installed. The company has offered an extended warranty for \$1700, the fire chief recommended the city look at purchasing that. The Committee asked for more information on the extended warranty, the fire department will gather that information and bring it back to the committee to review.

Adjournment

With no further business to come before the Committee, the meeting adjourned.

Prepared by: _____ Date: _____

Approved by: _____ Date: _____