

Personnel & Finance Committee
February 10, 2026
9:00 AM

PRESENT: Terry McWilliams, Matthew Barton, Mayor Steven K. Brimhall, Lori Davis, Drew Schumacher, Anthony Blint, Lyle Murray, Gary Grunow, Ashley Lohmann, Kayleigh Septer, Deb Schmidt, Kadie Johannson, Steve Engberg (9:28 a.m.)

ABSENT: None

The meeting was called to order by Terry McWilliams at 9:00 AM.

The Committee reviewed the contract between the City and Mount Pleasant Community Childcare to temporarily rent three classrooms in the City Hall Building. They will also have access to Cottrell Gym, restrooms, and green space located near the classrooms. All safety inspections have been completed. The contract lease is free of charge and will commence March 1, 2026 and terminate September 20, 2026. The Committee approved the contract to be sent for Council approval.

The Committee discussed the hiring of a new cleaning service for City Hall, Cottrell Gym and Meeting Room. Parks and Recreation will begin the process of taking bids and creating a contract.

The Committee discussed staff for the City Clerk’s office. The office is currently without an Administrative Assistant. The City Clerk asked that during the process of hiring a new Administrative Assistant, the City hire a contract employee to help with tasks and be paid by the hour. The Committee approved the request.

The Committee recommended the FYE 27 tax rate of \$11.94.

Kayleigh Septer, Library Director, requested the City look into sharing cleaning responsibilities for the main floor hallway and bathrooms. Those areas are used by those entering City Hall as well as the Library. They are also used when the auditorium is rented. Kayleigh will submit a breakdown of time spent cleaning those areas at the next meeting.

Meeting adjourned at 9:44 a.m.

Prepared by: _____ Date: _____

Approved by: _____ Date: _____