



SIGN PERMIT

PERMIT NO. _____

DATE: _____

BUSINESS:

ADDRESS:

OWNER:

LEGAL DESCRIPTION:

ZONE:	ESTIMATED COST:	FEE:
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INSTALLER:	ADDRESS	PHONE
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DESIGNER:	ADDRESS	PHONE
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TYPE OF SIGN: FASCIA ____ MARQUEE/AWNING ____ GROUND ____ PROJECTING ____
WINDOW ____ FREESTANDING/POLE ____ ROOF ____ MONUMENT ____
DIRECTORY ____ ELECTRONIC MESSAGE ____

CLASS OF WORK: NEW ADDITION ALTERATION REPAIR MOVE

LOCATION ON LOT/BUILDING:

SPECIFICATIONS

Type of Material/Thickness	Type of Letters Material:
Size of Sign:	Color of Letters:
Color of Sign:	Letters Style/Type:
Size of Letters:	Type of Lighting/Color

Permit application must include colored photograph of building, drawing of sign in color (or sample paint chips) and drawing show location of sign on building and how it will be fastened to building. Freestanding sign application must include structure design. Additional information may be required as determined by the Building and Zoning Administrator.

Signs in central business district require special approval by the Community Development Committee before installation. Allow 2-4 weeks for approval.

I certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with, whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any state or local law regulating construction or the performance of construction. All work must be inspected when it is complete.

Signature of Applicant _____ Date: _____

Approved by: _____ Date: _____